



PARENTAL REQUEST FOR MEDICINE TO BE ADMINISTERED

To: Headteacher

Greenhead CE Primary School

The need for medication to be administered to pupils during school hours must be supported by a parent's written request and is only possible for medication prescribed by the child's doctor. 'Over the counter' medication cannot be administered by school staff.

It is also important to keep the administering of medication to a minimum, and parents are requested to consider the possibility of administering the daily doses out of school hours. If this is not possible the following consent form must be completed.

I wish my child (name)to have the following medicine administered by school staff as indicated.

Name of Medication:

Time at which to be given

Amount to be given (and means of administration if necessary).....

.....

I undertake to deliver the medicine personally to you and to replace it whenever necessary. I also undertake to advise you immediately of any change of treatment prescribed by the doctor or hospital.

Signed:

Date:

