



WTCS Federation

Looked After Children Policy

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Looked after governor: **David Ratcliff (Chair of Governors)**

Date reviewed: Sept 2021

To be reviewed: Sept 2022

SCHOOL AIMS:

- To provide a safe and secure environment, where education is valued and there is a belief in the abilities and potential of all children.
- To support our looked after children and give them access to every opportunity to achieve to their potential and enjoy learning.

IN PURSUIT OF THIS POLICY WE WILL:

Nominate a Designated Teacher for Looked After Children who will act as their advocate and co-ordinate support for them through the staff and leadership team.

Nominate a School Governor to ensure that the needs of Looked After Children in the school are taken into account at a school management level and to support the Designated Teacher.

Support the Designated Teacher in carrying out their role by making time available and ensuring that they attend training on Looked After Children.

THE DESIGNATED TEACHER Will:

Maintain an up to date record of all Looked After Children who are on the school roll.

This will include:

- Status, i.e. care order or accommodated;
- Type of placement, i.e. foster, respite, residential;
- Name of Social Worker, area office, telephone number;
- Daily contact and numbers e.g. name of parent or carer, or key worker in children's home;
- SEND Code of Practice – Statement or Educational Health Care Plan (EHCP)
- Child Protection information when appropriate;
- Baseline information, progress and attainment and test results;
- Attendance figures;
- Exclusions.

Ensure that the Personal Education Plan for each child/young person, to include appropriate targets and above information is set and maintained by the designated Social Worker. This must be compatible with the child's/young person's Care Plan and where applicable, include any other school plan, e.g. Statement of Special Education Need and associated plans, Transition Plan, Pastoral Support Programme.

Ensure that someone attends Children's Services' Reviews on each child/young person and/or always delivers a verbal or written report which promotes the continuity and stability of their education.

Liaise with agencies for Looked After Children as required with regard to the performance, attendance and attainment of Looked After Children and liaise with the Data Team to ensure relevant data is transferred termly.

Report on Looked After Children within the category of the 'disadvantaged group', as per the OFSTED framework.

Ensure that if/when the child transfers to another school; all relevant information is forwarded to the receiving school as a matter of priority.

Ensure that systems are in place to identify and priorities when Looked After Children are underachieving and have early interventions to improve this, in line with existing school policy and lead the staff in supporting looked after students in lessons.

Ensure that systems are in place to keep staff up to date and informed about Looked After Children, where and when appropriate.

Ensure that Looked After Children, along with all children, are listened to and have equal opportunity to pastoral support in school.

Ensure that they keep the school up to date with current legislation and its implications for the school in respect of Looked After Children.

Report to the Governing Body termly on the performance of the Looked After Children who are on the roll of the school.

ALL GOVERNORS AND STAFF WILL BE RELENTLESS IN THEIR STATUTORY DUTY TO PROMOTE THE EDUCATIONAL ACHIEVEMENT OF LOOKED AFTER CHILDREN.